

Official Information Packet EUROPARTY SCHMITTEN GERMANY

Please print this document and bring it with you to our event. There is a great deal of important information included that you will need for your reference.

- INTRODUCTION ------

On behalf of the Events Department, welcome to Germany, and Schmitten. Our local liaison Kethaana and I look forward to spending a wonderful weekend with all of you. Below you will find a lot of information. It is important that you read it all, and either save it or print it, so you can take it with you to the event. If you have any questions, please contact Kethaana or myself at any time.

Aduiavas Ida Mistress of Revels Europe

——— ABOUT SCHMITTEN ————

The Homburger Haus is located in Schmitten, a quiet village in the Taunus region. It is located at the foot of the highest mountain of the area and hiking trails are starting directly at the venue.

The Taunus region itself is also famous for many ancient castles, beautiful old villages, as well as the Limes Germanicus and remains of several Roman settlements. There are many different cultural and historical sites only a short drive away from Schmitten. Some of those include a reconstructed Roman fortress - the Saalburg, the castle ruin of Königstein or the better preserved Kronberg castle which can all be visited. For those who are interested in the beautiful German half-timbered buildings, there is a huge display of over a hundred houses in the open-air museum Hessenpark which includes events and exhibitions to discover the everyday lives of people who lived there.

Frankfurt (Main) is the fifth largest city in Germany and is easily reachable by bus and underground. It is the major financial center of Europe and characterized by many tall skyscrapers - which is quite unique in Germany. But the city also offers a variety of cultural and leisure activities.

The closest airport to the venue is therefore Frankfurt International Airport (FRA). Schmitten can be reached from there by train/underground, followed by a short bus ride

——— AIRPORT TRANSPORTATION ————

You are responsible for your transportation to and from the event. You should arrange your pick-up and drop-off before you arrive at the event. The closest major airport is Frankfurt/Main International Airport. If you are traveling by car with other members (even if just for part of your journey), please pitch in for fuel. Be sure to exchange phone numbers with your travel partners in advance! The airport is approximately 40 minutes away, depending on traffic.

----- EVENT LOCATION & DIRECTIONS -------

- By public transportation:
- Take the S 5 from Frankfurt Hauptbahnhof (Main Station) in the direction of Friedrichsdorf to Bad Homburg Bahnhof. Take the Bus No. 50 in the direction of Grävenwiesbach, Get out in in Schmitten-Arnoldshain-Hegewiese (Travel time 1:13)
- From there it's a 10 minutes walk uphill on the road "Hegewiese". The Homburger Haus is located at the end of the road.
- Alternatively, you can the the U 3 from Frankfurt Hauptwache to Oberursel Hohemark (Final destination). From there take the Bus No. 50 and continue like described above (Travel time 1:07),
- By car:
- Address for navigation systems:
- Hegewiese 31
- 61389 Schmitten/Arnoldshain
- *
- From Frankfurt take the A 661 to Bad Homburg/Oberursel until the end.
- Exit: Schmitten, Gr. Feldberg. At "Hohemark" take the exit Großer Feldberg in the roundabout. Always follow to road via Sandplacken in the direction of Schmitten. Shortly after "Sandplacken" turn left to "Hegewiese". From here, you can follow the signs to the

Homburger Haus: stay on the road until it ends. The Homburger Haus is located at the end of the road. Parking lots are directly at the house.

———— EVENT CHECK-IN ————		EVENT CHECK-IN	
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Check in starts at **4pm Friday**. No one except those who have specific tasks may come to the venue before this time.

----- DEPARTURE ------

We must be completely checked out by **11am Sunday**. We ask that everyone pitch in Sunday morning to clean up our venue.

———— SCHEDULE OF EVENTS ————

<u>FRIDAY</u>

4pm: Check in. 7pm: Dinner 8pm: Clean-up 9pm: Official welcome & toast

<u>SATURDAY</u>

8 am: Breakfast 11 am: Departure for the castle 1 pm: Lunch 2 pm: Activities 7 pm: Dinner 9 pm: Clean-up 10 pm: Campfire

<u>SUNDAY</u>

8 am: Breakfast 11 am: Departure.

------ HEALTH AND SAFETY -------

While every member and guest is expected to be responsible for themselves and their own well-being, we do have members in place to help in this regard. Any TarValon.Net Community Admin and those on our safety committee will do their best to help you.

——— RULES AND REGULATIONS —

Members and guests will be held accountable for their behavior as outlined in our Code of Conduct: "All attending a TarValon.Net function must behave in full accordance with this constitution and the Code of Conduct. Members who fail to comply may be asked to leave the event and will not be granted a refund. If disciplinary action is needed at a real life event, it may result in termination of membership. Members must act as responsible guests. This includes respecting personal property and space, as well as helping with set-up, clean-up, and costs."

- Be respectful of personal space. Everyone is a little different, get to know someone before you touch, hug, cuddle, or otherwise invade someone else's personal space.
- No person under the age of 21 may consume alcohol at the event. No member or guest under the age of 18 may smoke. It is not legal to consume marijuana recreationally at our event under any circumstances.
- You may not bring a guest who was not previously approved through our guest list.
- Smokers are asked to smoke only in designated smoking areas. These areas will be outdoors. Dispose of cigarette butts and ashes appropriately.
- No one may handle a sword if they appear intoxicated. Anyone found handling a weapon in an inappropriate or threatening manner will be asked to leave the function without refund.
- If you want to participate in an activity, please arrive on time.
- All members must comply with requests of administration. Please note, administrators were chosen very carefully for this event. They are not the sort of people to make arbitrary requests and support both your personal responsibility and privacy. If an administrator asks you to change a behavior it is because they perceive considerable risk to yourself or others involved. Refusal to comply may result in your being asked to leave the event without refund.
- If you have a difficulty, or need assistance, please contact an administrator for help. Have a problem with the location? Contact Kethaana. Having a problem with another member? Contact Aduiavas . Bleeding profusely or need an aspirin? Call 112 or Kethaana, respectively.

——— ALLERGIES ————

We also have several members who are allergic to strong perfumes/colognes and more specifically to floral perfumes. Please try to limit your use of these products!

————— ROOM ASSIGNMENTS —————

Room assignments are as shown below.

- Room 1 Syera Oliver
- Room 2 Theolyn Luna
- Room 3 Kethaana Olli

Room 4 Deleios Naeris

Room 5 Imzadi Enya

Room 6 Tallan

Ground floor Aduiavas

- DINING SCHEDULE -

Below is a list of when you are needed to help out with the different meals. Everyone is assigned at least one kitchen duty, either making the food, or cleaning it up afterwards. If you want a different assignment, you can contact the other person and ask if they want to switch. But if you do that, please let Kethaana know, so we know who to expect.

Friday:

Dinner: Enya Imzadi

Clean-up: Naeris Deleios

Saturday:

Breakfast: Kethaana Olli

Clean-up: Aduiavas

Lunch: Naeris Deleios

Clean-up: Enya Imzadi Dinner: Tallan Theolyn Luna

Clean-up: Syera Oliver

Sunday: Breakfast: Syera Oliver

- IMPORTANT PHONE NUMBERS -

In case of emergency, please use the following mobile phone numbers to reach the appropriate tower member. Please remember that these individuals are traveling to the event as well and there may be lengths of time when they are unreachable. Leave a message and call back if you have an urgent need.

Kethaana: +49 171 8688226

Aduiavas: +47 98617503